

OCVTEA
2013 – 2014 EXECUTIVE COUNCIL MEETING MINUTES

Toms River Center
Wednesday, January 15, 2014

Call to order: The meeting of the OCVTEA Executive Council was called to order by President Howard Polenberg at 3:17pm.

Attending: Building / Unit Representatives: Eileen Verde, Sharon Clougher, Mark Lamb, Tom Rolston, Andy Dennison, Bill Hegerich, and Gerald Horn were present. Officers present were President Howard Polenberg, Vice-President, Tiffany Seeley, Treasurer, Gerald Luchs, and Secretary, Mary Kenny.

Quorum was met to conduct business.

Minutes: The minutes from the November 25th Executive Meeting were read.

A motion to accept the minutes was made by Andy Dennison

Second: Eileen Verde

Discussion: No discussion

Passed unanimously.

Treasurer's Report: Gerald Luchs presented the account balances: \$9,600 in the main account / \$2,508 in the philanthropic fund. The current accounts are under review with the accountant: Gerald is working on getting our records up to date, account balanced and settled.

Standing Committees:

**Membership
Committee:**

There are 203 currently reported members.

Sunshine Report: Howard will check in with Mary Bernyk for the Sunshine Report. Building Reps should forward any birth/death/marriage/etc. information to Mary Bernyk each month.

Public Relations: Mark has contacted Classroom Close-up TV regarding publicizing our events - he was informed that they require a six month notice to provide coverage.

Social Graces Report: There are 11 paid members for the upcoming workshop on January 29th. Building Reps should encourage members to attend and not to wait to send in their payment. This is the last year for Sharon in this position - She is encouraging this to be a stipend position in the future.

Internal Affairs: Nothing to Report.

**Legislative
Committee:**

Nothing to Report.

**There was a discussion at the October OCVTEA Meeting to make this a stipend position in order to have consistent and up to date information available. The current budget is still being consulted and balanced. The Executive Committee will vote on adding this position as a stipend position at the next meeting.

Elections Committee

Chair:

Nothing to Report.

Negotiations

Committee:

Have to reopen the contract for the Evaluation Information -there is a sidebar meeting scheduled for January 23.

Constitutional

Committee:

Nothing new to report.

Grievance

Committee:

- JDC - on a delayed opening a staff member is asking for an additional 10 minutes prep time, however due to State Law, the JDC students are required to be in class for a mandated amount of time. State Law supersedes.
- There is a meeting schedule at MATES on January 23 to discuss the Saturday Info Sessions/Chaperoning Paid Hours.
- There appear to be questions regarding consistency in evaluations-we are highly encouraging members to attend the upcoming workshop to get these questions answered and to share their experiences.
- Secretarial Issues at MATES:
 - Hiring Procedure - Article 13 of contract states that they can consider internal staff to fill vacancies however they reserve the right to hire outside the district / The current secretary was covering the duties of a principal's secretary & we will request that this staff member receive a piece of that stipend (\$191.67 @ 12 month OR \$230 @ 10 month) / this staff member did put in a letter of interest but was never offered an interview.
 - Substitutes not being utilized - there are inconsistencies regarding how substitute secretaries are utilized (answering phones/attendance reports/etc.) - Secretarial Substitutes need to be called and assigned duties. Staff member was working 30 days without a substitute.

Old Business:

See Negotiations Committee Section

New Business:

- Building Liaison minutes – EVERY building rep must submit a copy of their liaison meeting minutes to Howard EVERY month. If there's nothing to report, the minutes should say that.
- Received a thank you letter for our generosity to OCVTS students regarding the scholarships given.
- OCCEA February Rep Council meeting is Wed. February 5 at Waters Edge (5:30) - deadline for RSVP is January 21 - we can send up to 3 people.
- OCCEA's ESP Appreciation Night @ Ramada Inn - we'd February 25th - deadline for RSVP is 2/26 – This is FREE!
- NJEA Winter Leadership Conference - Central Location is at Hilton in East Brunswick, March 21 & 22 - registration deadline is Feb. 3, 2014
- A new Custodial Rep. is needed. Gerald Horn approached Ed Long and he will report back.
- Members are upset about last day off for Open House and the restriction of the Mall Show to Student Services staff. (They are only receiving pay for activity which is worth far less than the dollar value of a

day off.) How to apply for these positions will be revisited - *it will be proposed that*: if a teacher covers 1-2 events & it covers at least 4 hours, the staff member can receive the last day off. If you are assigned, you must get paid. If you do not volunteer, there will be no repercussions.

- MATES Guidance Dept. is having trouble filling staff proctor positions for Admissions Testing - it was recommended that they ask outside of their own center.

Adjournment: Motion to adjourn was made by Tom Rolston.

Second: Mark Lamb

Meeting was adjourned at 4:43pm.