

OCVTEA

2013 – 2014 EXECUTIVE COUNCIL MEETING MINUTES

Toms River Center

Wednesday, February 19, 2014

- Call to order:** The meeting of the OCVTEA Executive Council was called to order by President Howard Polenberg at 3:20pm.
- Attending:** Building / Unit Representatives: Eileen Verde, Mark Lamb, Tom Rolston, Andy Dennison, Bill Hegerich, John Sweeney were present. Officers present were President Howard Polenberg, Vice-President, Tiffany Seeley, Treasurer, Gerald Luchs, and Secretary, Mary Kenny.
- Quorum was met to conduct business.
- Minutes:** The minutes from the January 15th Executive meeting were read.
- A motion to accept the minutes was made by Andy Dennison
- Second: Eileen Verde
- Discussion: No discussion
- Passed unanimously.
- Treasurer's Report:** Gerald Luchs presented the account balances: \$10,022.00 in the main account / \$2,508 in the philanthropic fund. The tax bills have been rectified & the accountant has been paid.
- Standing Committees:**
- Membership Committee:** There are 203 members currently reported. Three pending applications.
- Sunshine Report:** Howard Polenberg shared the Sunshine Report from Mary Bernyk.
- Public Relations:** Mark has contacted Classroom Close-up TV regarding publicizing OCVTS events - he has been in contact regarding publicizing the unveiling of a new plane in the aviation department.
- Social Graces Report:** Nothing to Report
- Internal Affairs:** Nothing to Report.
- Legislative Committee:** Nothing to Report.
**There was a discussion at the October OCVTEA Meeting to make this a stipend position in order to have consistent and up to date information available. The budget was laid out & there was a brief discussion (there still needs to be a few more possible items to factor into the budget) - it was presented to possibly combine Legislative & Social Graces position into one to qualify for a stipend? The Executive Committee will vote on adding this position as a stipend position at the next meeting.

Elections Committee

Chair: Nothing to Report.

Negotiations

Committee: Have to reopen the contract for the evaluation information -there is an additional meeting to be scheduled regarding Articles 6 & 15: some language is being adjusted and will be forwarded to Mr. Hoey. A meeting will then occur to finalize these changes.

Constitutional

Committee: Nothing new to report.

Grievance

Committee:

The MATES and JDC grievances presented at the January 15th meeting have been addressed and these issues have been settled.

Secretarial Substitute Issues at MATES: this issue was brought up at the last District Liaison meeting and the issue is being taken into consideration by the administration.

- o This issue applies to how substitute secretaries are utilized (answering phones/attendance reports/etc.) - Secretarial Substitutes need to be called and assigned duties. A staff member was working 30 days without a substitute. Would it be possible to require a day of training for substitute secretaries before they are hired into the district?

Old Business: See Negotiations Committee Section

New Business:

- o Plan for snow day make-ups - Per our board approved district calendar (approved January 2013): the first 3 snow days will be added on to the end of the school year (up to June 23rd). Any future snow days will be taken away starting with the Thursday of Spring Break and working backwards. Following the next board meeting when an updated calendar is approved, Tiffany will ask for a definite answer for taking personal/sick/unpaid days for any vacation already booked.
 - Question: Is there a minimum number of student attendance required for the day to count?
- o Teacher surveys - As part of our evaluation model, 5% of our evaluation is based on student surveys- it falls on the Principal to decide upon any discrepancies in the reported survey results.
 - Question: Is it possible to have a personalized survey or to choose from a few possible options?
- o DEAC / ScIP Committee - aside from choosing the initial model, there have not been meetings to discuss issues/feedback with the evaluation model. Tiffany Seeley will send the committee members an email to suggest that the committees start meeting with their principals.
- o Regarding issues with evaluations for related academic teachers & the mentioning of share time instructors in related academic teachers' evaluations:
 - It has been suggested that related academic evaluations be conducted with two administrators and that they compare notes.
 - In an evaluation for a related academic teacher, the share time teacher can be mentioned/referred to but not evaluated in a critical commentary
 - Association members are encouraged to thoroughly read their evaluation and present any questions to their ScIP Committee Member.
- o John Sweeny is the new Custodial Representative of the OCVTEA Executive Council.
- o There will be training at next executive meeting from NJEA regarding rights and duties of

building reps/liaisons – please make every effort to be at this meeting. The training should only take one hour. More intensive training to follow next year.

- Car show - May 17, 2014
 - It was offered to OCVTEA to hold the annual car show in conjunction with the Seaside New Heights Festival - this option was agreed upon by the Executive Committee
 - Advertising tied into the existing festival will increase exposure to our programs.
 - The Goal is to raise money for the Philanthropic fund for student scholarships.
 - More family oriented activities were considered
 - Sponsors vs Costs involved
 - USB drive with ADs

Adjournment: Motion to adjourn was made by Tiffany Seeley

Second: Andy Dennison

Meeting was adjourned at 4:45pm.